## **Welcome to Freedom Park!**

We S.O.A.R in Excellence

# **Morning Intake**

- Students may begin entering the building at 6:50 AM.
- School begins promptly at 7:25 AM.
- All car riders will enter through the side door by the cafeteria on the 42<sup>nd</sup> street entrance. Please be reminded that the rear of the school is solely for students who will be dropped off through the car line for the safety of all. If you would like to escort your child to the building, please use the 44<sup>th</sup> Street entrance that has been designated for Parent Walk Up.
- The 44<sup>th</sup> street entrance is designated for bus riders and parent drop off. If you elect to use parent drop off, you will park in a parking space and escort your child to the front sidewalk. Students may not be dropped off in the parking lot to walk to the building unaccompanied by an adult.
- Students must arrive by 7:20 AM in order to eat breakfast to allow them to eat breakfast and get to class to begin their day of learning.

### **Dismissal**

- Students are not dismissed from the front office after 1:45 PM. Please plan accordingly.
- Dismissal will begin at 2:10 PM.
- All car riders must display the car tag with your child's number. Please remain in your vehicle.
- Parent Walk Up Students are dismissed from the main gym. Please present your identification card when coming to pick your child up.
- If your child will be dismissed in a different way than how they normally go home, please send a note to your child's teacher or a message via Class DoJo.
- \*Changes in dismissal cannot be taken over the phone.
- Students who go to CYS are escorted to the facility by CYS Staff.

# **Cell phones and Electronic Communication Devices**

- The use of cell phones, electronic communication devices and/or accessories is prohibited for all students at all times during the instructional day.
- Students should keep their cell phones and/or electronic communication devices in their backpacks or in their lockers during the school day, turned off or on silent.

## **Student Attendance**

- Students are encouraged to come to school each day and remain for the entire day. Please make appointments after school when possible.
- If your child is absent, please send a note or doctor's excuse when they return.
- Parent's are permitted to write a note to excuse up to five (5) days absence.

### Communication

- Class DoJo is the primary tool used to communicate with families. You are also welcome to email or call the front office. Please communicate any questions or concerns, with your child's teacher prior to contacting administrators. If the concern remains after you have contacted the teacher, please contact administration.
- A weekly call will be sent regarding the upcoming events of the school. Information will also be posted on Class DoJo and our school's Facebook page.

# Wellness

• If your child has a fever, they may not return to school until they have been fever free for 24 hours without the aid of fever reducing medication. If a student becomes ill at school, a parent will be contacted to pick the student up.

#### **Visitors**

We love our visitors here at Freedom Park! In an effort to ensure the safety of students and staff, visitors are asked to adhere to the following expectations:

- Go to the front office, sign in upon arrival and obtain permission to be on campus.
- Visitors are considered role models and are expected to be appropriately and modestly dressed and to display respect for activities in progress at the school.
  Visitors should conduct themselves in a manner that is nor disruptive to the educational environment.
- All visitors are expected to abide by the general rules of the school, any applicable provisions of the Code of Student Conduct and Discipline shall comply at all times while on Board property with Board of Education policies and procedures.
- Visitors shall maintain the integrity of student confidentiality policies. Any school



matters overheard or observed shall remain in the school, and any concerns should be discussed with the principal or an administrator.

- Visitors are not permitted to remove students from the classrooms or other school activities without the direct permission of the administrator.
- Visitors shall sign out and notify the administrative office that the visit is concluded.